



Erik Hopkins <erik.hopkins@empowerdigital.com>

Re: City of West Linn - Robinwood Station work

1 message

Erik Hopkins <erik.hopkins@empowerdigital.com>

Fri, Aug 26, 2022 at 9:02 AM

Reply-To: erik@empowerdigital.com

To: "Wehrmeister, Mark" <MWehrmeister@westlinnoregon.gov>

Cc: "erik@empowerdigital.com" <erik@empowerdigital.com>, "Chiaromonte, Shaun" <SChiaromonte@westlinnoregon.gov>, Andrew Nelson <andrew@empowerdigital.com>

Hi Mark:

Thanks for the information!

Erik

On Fri, Aug 26, 2022 at 9:00 AM Wehrmeister, Mark <MWehrmeister@westlinnoregon.gov> wrote:

Erik:

Some additional information the architect below. Installing the cables and exterior antenna early in the week would be best. The building is not ready for the other equipment to be installed, probably in 2-3 weeks.

Right now studs are exposed and there is access to the attic area. Next week plywood for the new shear walls is getting installed at the interior which is going to make access more difficult.

Thanks,

Mark

From: Wehrmeister, Mark**Sent:** Thursday, August 25, 2022 2:14:47 PM**To:** erik@empowerdigital.com**Cc:** Chiaromonte, Shaun**Subject:** Re: City of West Linn - Robinwood Station work

Erik:

We would like you to install the two antenna extension cables from the center of the ceiling in the Kitchen (where one of the old Wifi access points was removed) to the exterior outside the Men's room at the back of the building. We would also like the exterior antenna to be installed at that location per the architect's instructions below:

Please locate the antennae as close to the roof as possible on the exterior wood frame wall areas. The exact location can be as you determine for maximum efficiency.

Do you recall where the antenna was located when it was removed? On the drawings, it looks like it should be installed on the back of the building behind the Men's room close to the corner.

Also, do you recall if there was a second exterior antenna connected to the access point in the meeting room?

Can you coordinate access to the building directly with the GC, Eli, eli@petradesignbuild.com? Shaun has the antenna cables, adapters, and antenna at City Hall. Will you be able to pick these up from him on your way to Robinwood Station?

Please bill T&M for this work as you did for the equipment removal. We will have you install the rest of the equipment when the building is ready.

Thanks,

Mark

From: Erik Hopkins <erik.hopkins@empowerdigital.com>

Sent: Wednesday, August 24, 2022 8:04:57 PM

To: Wehrmeister, Mark

Subject: Re: City of West Linn - Robinwood Station work

Hi Mark:

This is something we can do next week. Let me know how you would like me to proceed.

Thanks!

Erik

On Tue, Aug 23, 2022 at 10:59 AM Wehrmeister, Mark <MWehrmeister@westlinnoregon.gov> wrote:

Erik:

It looks like we need to two Wifi Access Point antenna cables reinstalled soon, likely before the equipment is able to be installed. The original antenna cables were damaged at the time the equipment was removed.

Do you have someone available to do this in the next week or so?

Shaun has the replacement antenna cables at West Linn City Hall. Access to Robinwood Station needs to be coordinated with the General contractor, Eli, eli@petradesignbuild.com

Please let me know.

Thanks,

Mark

From: Wehrmeister, Mark
Sent: Monday, August 22, 2022 11:34:34 AM
To: erik@empowerdigital.com
Subject: Re: City of West Linn - Robinwood Station work

Erik:

We will want your team to reinstall equipment removed from the rack, Wireless access points (one existing that was removed and one replacement for an ant-infested one taken from the Kitchen), External antennas and Antenna cables for Access Points.

There will be a new rack installed by the contractor with a new patch panel they are installing to supplement the one that was there.

I'm still confirming whether and how the contractor is terminating the data cables to be sure we don't also need you to do that.

I believe the target date is late September but still need to confirm that with the Architect.

Thanks,

Mark

From: Erik Hopkins <erik.hopkins@empowerdigital.com>

Sent: Thursday, August 11, 2022 10:02:25 AM

To: Wehrmeister, Mark

Subject: Re: City of West Linn - Robinwood Station work

Hi Mark:

Yes, we took down the wireless access points as well. We didn't take down any additional equipment. This project was T&M. We did not provide a quote for reinstallation. Shane was going to get back to us on what the scope would look like after the construction was completed.

We are available to reinstall the cabinet and wireless access points. Let me know what we can do to help you with this project.

Erik

On Thu, Aug 11, 2022 at 8:46 AM Wehrmeister, Mark <MWehrmeister@westlinnoregon.gov> wrote:

Erik:

Did you also de-install wireless access points or other equipment? Also, did you just bill Shane T&M for the removal or did he do something more formal with you? Did you provide a quote for reinstall including an SOW yet to Shane?

I'm catching up on details for this project. I believe construction is expected to be

complete at the end of September but don't know yet when it will possible to reinstall equipment.

Thanks,

Mark

From: Erik Hopkins <erik.hopkins@empowerdigital.com>

Sent: Wednesday, August 10, 2022 2:12:25 PM

To: Wehrmeister, Mark

Subject: Re: City of West Linn - Robinwood Station work

Hi Mark:

We did take down the wall mount rack - my project manager believes it was a 16U cabinet. He said there was some audio equipment and a switch for wireless access points in the cabinet. Shane took the cabinet and equipment for "safe storage". It was my understanding that we would reinstall the rack and equipment when the renovations were complete.

Let me know if you have any other questions. Thanks!

Erik

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On Wed, Aug 10, 2022 at 11:49 AM Wehrmeister, Mark
<MWehrmeister@westlinnoregon.gov> wrote:

Erik:

You may have heard that Shane Boyle is no longer with the City. I am a fractional CIO who has been engaged on a part-time basis to lead IT for the next few months.

I was looking through Shane's notes on the Robinwood Station renovation project and it looks like Empower Digital was hired to remove an equipment rack from the building

earlier this year to prepare for construction. Is this accurate?

I am trying to find out how big the rack is, what equipment it contained, and where it is located. The architect needs this information to continue with the renovation. Do you have any information on this you can share?

Also, did Shane arrange for you to reinstall the rack and equipment after construction is complete? Any other tasks?

Thanks,

Mark

Mark Wehrmeister
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