

## Job Completion Checklist

The Job Description DaVinci Arts Middle School Data Jack Repair project for Customer Name Portland Public Schools has been completed. The checklist details are below.

Name: Andrew Nelson

Email: andrew@empowerdigital.com

Job Number: 2590E

Job Billing: Fixed Price

Customer Name: Portland Public Schools

Job Description: DaVinci Arts Middle School Data Jack Repair

Project Status: Job Complete

All Cameras Installed: N/A

Ceiling Tile Replaced: N/A

Floor Vacuumed or Swept: N/A

Scrap Wire Cleaned Up: N/A

Monitors Installed: N/A

Cables Labeled: N/A

Certification Report Saved: N/A

Lift Company Called for Pick Up: N/A

Called for Final Inspection: N/A

All Trash Removed: N/A

Informed Customer of Completion: N/A

Notes: Job complete

Printed Name:

Customer Sign Off:

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