

## Job Completion Checklist

The Job Description Applegate Head Start Data Jack Repair project for Customer Name Portland Public Schools has been completed. The checklist details are below.

Name: Andrew Nelson

Email: andrew@empowerdigital.com

Job Number: 2605E

Job Billing: Fixed Price

Customer Name: Portland Public Schools

Job Description: Applegate Head Start Data Jack Repair

Project Status: Job Complete

All Cameras Installed: N/A

Ceiling Tile Replaced: N/A

Floor Vacuumed or Swept: Yes

Scrap Wire Cleaned Up: Yes

Monitors Installed: N/A

Cables Labeled: Yes

Certification Report Saved: N/A

Lift Company Called for Pick Up: N/A

Called for Final Inspection: N/A

All Trash Removed: Yes

Informed Customer of Completion: Yes

Printed Name:

Customer Sign Off: